



Position Announcement

- **Math Solutions Consultant (part-time position)**

Math Solutions is seeking part-time consultants to join our Professional Development Team. Our goal is to provide long-term, systemic change in classroom instruction to raise student achievement in elementary, middle school, and high school mathematics.

The right candidate is:

- Interested in helping to meet the needs of our partners and support Math Solutions in its mission
- A creative, resourceful, and effective educator
- Flexible and a lifelong learner

About the Company

Founded in 1984 by renowned educator Marilyn Burns, Math Solutions is dedicated to improving and strengthening K–8 math instruction. Guided by the belief that teacher effectiveness is the single most important factor for raising student achievement, Math Solutions provides on-site professional development in school districts across the country and is the publisher of more than 80 books and resources that help educators improve math instruction in their schools.

With ever-increasing pressure on teachers and school districts to raise student achievement in the area of mathematics, Math Solutions has a continuing opportunity to meet the needs of fast-growing market. Supported by a full-time staff of 45, and 100 part-time employees, Math Solutions has improved the teaching skills of more than 150,000 education professionals over the last 28 years.

About the Positions

Math Solutions Consultant (Part-Time Position)

Math Solutions Consultants:

- are master teachers (in the grade span of K–12), are responsible for supporting mathematics instruction in some capacity, or are recently retired from teaching or supporting math instruction;
- have attended at least one Math Solutions five-day course;
- have extensive years of experience with implementing a problem-solving approach to teaching mathematics in their classrooms;
- have extensive experience in delivering professional development or working to improve mathematics instruction in their schools or districts; and
- have been presenters at regional, state, and/or national mathematics conferences.



Math Solutions Consultant responsibilities include:

- Preparing for and teaching courses
- Planning with other consultants and supporting other consultants with their preparation and teaching
- Being a liaison between the site host and Math Solutions
- Attending the Annual Math Solutions Consultant Retreat and, when possible, weekend seminars

Position requirements:

- The applicant must be a classroom teacher, support math instruction in some capacity, or have recently retired from teaching or supporting math instruction.
- The applicant must have experience in facilitating adult learning.
- The applicant must have superb planning and process skills.
- The applicant must be able to travel and work in site host districts/schools.
- The applicant must be flexible and work well in teams to collaborate when teaching at a site.



6. Which textbook series or curricula can you support teachers in implementing?

7. List two references with name, title, email address, and phone number who we can contact and who can speak to the requirements stated as they relate to you:

Name	_____	_____
Title	_____	_____
Email	_____	_____
Phone	_____	_____

8. For which populations of students do you have background and experience in using teaching strategies specific to their learning needs? Please check all that apply.

- English language learners
- Special education
- Gifted and talented
- Intervention
- Other; please list: _____

10. Have you presented at any math conferences?

- Yes No

If yes, list two conferences, the dates, and the titles of your talks:

11. Many of our consultants author or coauthor books. If you've authored or coauthored a book, let us know about your publication(s) below.

12. Have you ever facilitated an online course related to math professional development?

- Yes No If yes, please explain:



If you are interested in being considered for this position, please complete this initial step of our application process:

- Application for Math Solutions Consultant position
- Current resume
- Cover page summarizing your interest in the position and the experience you would bring to this role

Mail or fax all items to:

Marilyn Roubal

Executive Assistant / Human Resources Coordinator

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Thank you for your interest.